

**FIRST FRIDAY
SPECIAL EVENT VENDOR PERMIT**

PLEASE BE SURE ALL AREAS ARE LEGIBLY FILLED OUT BEFORE SUBMITTING

Date: October 6th, 2023

Deadline for Application:
September 28th, 2023

Event Name: October First Friday Coordinated by: Kingman Area Chamber of Commerce
Business Name: _____ Phone: _____
Business Address: _____ City, State Zip: _____
Email: _____ Arizona Tax Resale N^o: _____
City of Kingman Business License N^o: _____ (\$11 permit fee if you don't have a Kingman Business License)
Description of product: _____

Applicant Name: _____ Phone: _____
Applicant Address: _____ City, State Zip: _____

I HEREBY CERTIFY THAT THE STATEMENT MADE ON THIS APPLICATION ARE COMPLETE AND ACCURATE

Signature: _____ Date: _____

Kingman Area Chamber of Commerce • 309 E Beale Street, Kingman, AZ 86401 • 928-753-6253 •
www.kingmanchamber.com • firstfriday@kingmanchamber.com

KINGMAN FIRST FRIDAY VENDOR REQUEST FORM

Health permit
City license
Insurance
Paid: _____
By: _____

Vendor Type Requested:

Food Truck: All prepackaged foods must follow the Arizona Department of Health Services labeling requirements. Food vendors are subject to Arizona and Mohave County health code requirements.

- Local Food Truck (Kingman/Golden Valley) \$35 Out of Area Food Truck \$50
 Arts/Crafts/Vintage/Handmade-\$25
 Non-Profit-\$0 with activity (subject to approval) Activity _____ Music
 Non-sellers(Informational/Street Performers)-\$0 (subject to approval) Activity _____
 Downtown Business -\$0

City of Kingman Special Event Vendor Permit Fee: \$11 (waived with Kingman Business License)

Vendor Style: pop-up canopy small food pop-up trailer/food truck (Length)(tongue to tail): _____

Location Preference: 1st choice _____ 2nd choice _____ 3rd choice _____

In front of business _____ No Preference

**We cannot guarantee preferred location and are first come/first served*

Total: * _____ Cash** _____ Check # _____ Credit Card # _____

**Include \$11 permit fee if applicable, **Do not mail cash, please pay with cash only if delivering Vender Request Form in person*

Vendor Fees must be paid in full at the time of application. Payment by Credit Card may be made over the phone or at the Kingman Chamber of Commerce. Checks should be made payable to "KACC-First Friday" and mailed or delivered with your completed Vendor Request Form. If your application is denied or the event is canceled, your funds will be reimbursed in full. Cancellation requests received after the event will not be eligible for a refund.

I HEREBY ACKNOWLEDGE I HAVE READ AND AGREE TO THE TERMS OUTLINED IN THE VENDOR GUIDELINES.

Signature: _____ Date: _____

Contact: Kingman Area Chamber of Commerce, 309 E Beale St., Kingman, AZ 86401, 928-753-6253
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